



**KANKAKEE SCHOOL DISTRICT NO. 111  
BOARD OF EDUCATION ~ COMMITTEE MEETING MINUTES**

---

**Committee:** Finance & Facilities Committee  
**Date:** October 25, 2018  
**Time:** 5:30 p.m.  
**Place:** Lincoln Cultural Center, Room 217

Committee Members present:  
Jess Gathing  
Barbara Wells

Other attendees:  
Chris Bohlen  
Robert Grossi  
Jim Kaplanes

The following discussion was held:

1. Approval of Minutes

Motion by Wells. Seconded by Gathing. Motion carried.

2. Vendor Payments

The District discussed exploring a different avenue to make vendor payments. The District is working with its bank, PNC, to make payments electronically to generate a rebate. The purchasing and approval process will remain the same. The District currently pays vendors through paper checks or ACH. This will add a third option. The finance committee advised the District to pursue this option.

3. Change Orders

The District discussed change orders for the construction project at the high school. To date, there has been two change orders, which totaled \$290,000.

The bid for the school construction cost was \$21,200,000. To date, these change orders equate to 1.36% of the project cost. In the past, the District had included 10.0% contingency in its bids in order to cover change order costs. The District did not include contingency in its bid for the high school construction project.

4. Construction Update

The District gave an update on the high school construction. The District expects to have the building fully functional in January.

5. District Vehicles

The District discussed repurposing District vehicles in an effort to increase productivity with its snow cleanup. The District is exploring the option to purchase a dump truck. Pricing will be brought to the board after adequate research and bidding is done by the District.

6. District Properties

The District is working with its attorney because it received tax bills for the two properties that it recently purchased – 245 Warren Ave and 1050 W. Jeffery St.

7. Other

The District discussed existing TIFs and their relationship to its tax levy.

A motion was made by Ms. Wells to close the meeting at 6:24. Seconded by Mr. Gathing.